

Course Title: Education and Training Internship

Unit: 1	Classroom Teaching
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<p>Content Standard(s) and Depth of Knowledge Level(s):</p>	<p>Students will:</p> <ol style="list-style-type: none"> 1. Determine procedures for starting and ending the school year. 2. Assist the classroom teacher with preparing and distributing materials, setting up equipment for instructional purposes, and aiding with clerical matters. 3. Tutor students individually or in small groups. 4. Develop units of instruction, including the preparation of lesson plans. 5. Demonstrate teaching, including the use of equipment, technology, and supplies used in the instructional program. 6. Evaluate classroom management procedures and the learning climate. 7. Formulate ways to meet the needs of a diverse student population. 8. Demonstrate integration of curriculum and instruction to meet students' developmental needs and interests.
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<p>Learning Objective(s) and Depth of Knowledge Level(s):</p>	<p>Students will:</p> <ol style="list-style-type: none"> 1. Describe procedures for starting and ending the school year for a specific grade level and subject-matter area. 2. Assist the classroom teacher in the teaching and learning processes for a specific grade level and subject-matter area. 3. Tutor students at a specific grade level and subject-matter area. 4. Develop a scope and sequence chart for a program at a specific grade level and subject-matter area. 5. Develop plans of instruction for a specific grade level and subject-matter area. 6. Evaluate classroom management practices used in a specific grade level and subject-matter area. 7. Analyze the learning climate in a specific grade level and subject-matter area. 8. Determine strategies to meet the needs of diverse students in a specific grade level and subject-matter area. 9. Design curriculum and instruction to meet the developmental needs and interests of students in a specific grade level and subject-matter area.
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<p>Essential Question(s):</p>	<p>What procedures do teachers use to start and end the school year? How can a student intern assist the classroom teacher in performing routine tasks and implementing the instructional program? How do you tutor students at a specific grade level and subject-matter area? How are instructional plans developed for a specific grade level and subject-matter area? What are the steps in teaching a lesson for a specific level and subject-matter area? What classroom management practices lead to quality teaching at a specific grade level and subject-matter area? What are the characteristics of a positive learning climate for a specific grade level and subject-matter area? How does a teacher meet the diverse needs of students at a specific grade level and subject-matter area? How do you integrate curriculum and instruction to meet students' developmental needs and interests at a specific grade level and subject-matter area?</p>
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Content Knowledge	Suggested Instructional Activities Rigor & Relevance Framework (Quadrant)	Suggested Materials, Equipment and Technology Resources
Classroom Teaching A. Starting and Ending the School Year B. Assisting the Classroom Teacher C. Tutoring Practices D. Developing Instructional Units and Lesson Plans E. Teaching Lessons F. Classroom Management Practices G. Positive Learning Climate H. Meeting Needs of Diverse Populations I. Integration of Curriculum and Instruction to Meet Students' Developmental Needs and Interests	<p><i>Students will complete the following activities for a specific grade level and subject-matter area and place the documents in their portfolio.</i></p> <p>Portfolio Entries and Class Activities:</p> <ul style="list-style-type: none"> • Procedures for starting and ending the school year • Log of daily activities to assist the classroom teacher in the instructional process • Log of tutoring activities performed in the classroom • Scope and Sequence Chart, Plans of Instruction, and Lesson Plans developed to teach in the classroom • Effective classroom management Procedures • Characteristics of a positive learning climate • Classroom discipline strategies • Methods to meet the needs of a diverse student population • Documentation of integrated curriculum and instruction to meet the students' developmental needs and interests • Preparation of bulletin boards • Development of instructional materials 	Guidelines for Portfolio Development Guidelines for Each Activity Rubric for Each Activity Samples of Each Activity Computers Internet Web sites References Courses of Study Sample Scope and Sequence Charts Sample Plans of Instruction Sample Lesson Plans Textbooks Software Log of Daily Activities Log of Tutorial Activities

Unit Assessment:	Rubrics for each Classroom Activity, Observations and Evaluations by Teacher, Observations and Evaluations by the Intern's Assigned Classroom Teacher, Portfolio Entries, and Portfolio Presentation
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Unit/Course CTSO Activity:	Students participate in FCCLA STAR Events - Early Childhood or Teach and Train. Students participate in Teach Alabama Events. Students participate in other STAR Events - Career Investigation, Applied Technology, Entrepreneurship, Focus on Children, Interpersonal Communications, Job Interview, and Life Event Planning.
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**Unit/Course
Culminating
Product:**

Portfolio and Portfolio Presentation

Course/Program Credential(s): Credential Certificate Postsecondary Degree University Degree
 Other: AFFCS Pre-Professional Assessments - Early Childhood Education and/or Education Careers

Course Title: Education and Training Internship

Unit: 2	Professional Traits
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<p>Content Standard(s) and Depth of Knowledge Level(s):</p>	<p>Students will:</p> <ol style="list-style-type: none"> 9. Describe desirable teacher characteristics, including exhibiting poise, self-confidence, initiative, and enthusiasm while teaching. 10. Develop an internship portfolio. 11. Analyze roles of professional support services staff to determine responsibilities of each. 12. Access roles of administrators in meeting organizational goals and creating a positive school and system climate. 13. Describe the importance of communicating high expectations and encouraging active student learning in the classroom. 14. Demonstrate techniques for collaborative relationships with students and their families. 15. Recognize warning signs of child abuse and neglect, including procedures for reporting and prevention strategies. 16. Demonstrate teamwork skills in community and work settings. 17. Analyze the field of education for career options, entrepreneurial opportunities, and required credentials.
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<p>Learning Objective(s) and Depth of Knowledge Level(s):</p>	<p>Students will:</p> <ol style="list-style-type: none"> 1. Determine characteristics of an effective teacher for a specific grade level and subject-matter area. 2. Develop an internship portfolio. 3. Determine roles and responsibilities of professional support services personnel. 4. Analyze the role and responsibilities of administrators in meeting organizational goals. 5. Analyze the role and responsibilities of administrators in creating a positive school/system climate. 6. Explain the importance of communicating high student expectations. 7. Describe the importance of encouraging active student learning in the classroom. 8. Utilize techniques for collaborative relationships with students and their families. 9. Recognize signs of child abuse and neglect. 10. Determine procedures for reporting child abuse and neglect. 11. Demonstrate teamwork skills in community and work settings. 12. Assess career options, entrepreneurial opportunities, and credentials associated with the field of education.
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<p>Essential Question(s):</p>	<p>What are the characteristics of effective teachers? How do you create an educational portfolio? What are the roles and responsibilities of professional support services staff in an education organization? What are the roles and responsibilities of administrators in meeting organizational goals? What are the roles and responsibilities of administrators in creating a positive school/system climate? Why is it important for educators/administrators to communicate high student expectations? Why is it important for educators/administrators to encourage active student learning in the classroom? What techniques can be used to develop collaborative relationships with students and their families?</p>
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What are the warning signs of child abuse and neglect?
 How do you report child abuse and neglect?
 What strategies can be used to develop team work skills in community and work settings?
 What career options, entrepreneurial opportunities and credentials are available in the field of education?

Content Knowledge	Suggested Instructional Activities Rigor & Relevance Framework (Quadrant)	Suggested Materials, Equipment and Technology Resources
Professional Traits	<p><i>Students complete the following activities for a specific grade level and in a subject-matter area as well as experiences involving professional support staff and administrators. Specific documents are placed in their portfolio.</i></p> <p>Portfolio Entries:</p> <ul style="list-style-type: none"> • Characteristics of effective teachers • Roles and responsibilities of professional support services personnel • Roles and responsibilities of administrators • Roles and responsibilities of classroom teachers • Assessment of a positive system/school environment • Importance of communicating high student expectations • Importance of encouraging active student learning in the classroom • Techniques for developing collaborative relationships with students and their families • Warning signs of child abuse and neglect • Procedures for reporting child abuse and neglect • Teamwork skills needed in community and workplace settings • Professional development activities • Attendance at one District Board Meeting • Career options, entrepreneurial 	<p>Guidelines for Portfolio Development Guidelines for Each Portfolio Entry Rubric for Each Portfolio Activity Guidelines for Classroom Activities Rubrics for Classroom Activities Computers Internet Web sites References</p>

	<p>opportunities, and credentials of careers in teaching and training, administration, and support services</p> <ul style="list-style-type: none"> • Interviews with various educational professionals from the central office and within schools 	
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Unit Assessment:	Rubrics for each Portfolio Entry, Rubrics for each Activity included in the Internship Experience, Portfolio Entries, Observations and Evaluations by Teacher, and Observations and Evaluations by the Intern's Assigned Classroom Teacher
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Unit/Course CTSO Activity:	<p>Students participate in FCCLA STAR Events - Early Childhood or Teach and Train.</p> <p>Students participate in Teach Alabama Events.</p> <p>Students participate in other STAR Events - Career Investigation, Applied Technology, Entrepreneurship, Focus on Children, Interpersonal Communications, Job Interview, and Life Event Planning.</p>
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Unit/Course Culminating Product:	Portfolio and Portfolio Presentation
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<p>Course/Program Credential(s): <input checked="" type="checkbox"/> Credential <input type="checkbox"/> Certificate <input type="checkbox"/> Postsecondary Degree <input checked="" type="checkbox"/> University Degree</p> <p><input checked="" type="checkbox"/> Other: AAFCS Pre-Professional Assessments - Early Childhood Education and/or Education Careers</p>
