

State Leadership Conference



The Alabama FCCLA SLC will provide a wonderful opportunity for students to shine as they compete among the best in the state in our competitive events program and executive officer elections. Students also have the opportunity to participate in leadership workshops. Chapters are encouraged to participate in our state project benefiting the Make A Wish Foundation and Children’s Harbor as well as a Disney character walk through downtown Montgomery.

SLC DATES to REMEMBER:

Registration Opens (Early Bird Rates)	October 1, 2024
Hotel Block Opens w/ completed registration	November 1, 2024
Regular Registration Begins	December 2, 2024
Officer Candidate Applications Due	January 15, 2025
Adviser Award Applications Due	January 15, 2025
Chapter Award Applications Due	January 15, 2025
State Project Entries Due	January 15, 2025
Hotel Block Closes to Registration	January 22, 2025
Late Registration Begins	February 1, 2025
Registration and Changes/Substitutions Closes	February 3, 2025
FCCLA Week	February 10-14, 2025
Champ Camp	February 14, 2025
Get inside information on how to succeed in STAR Events to get the gold	
Payment for SLC Due	March 1, 2025
National Projects and Power of One due to National Office	March 1, 2025
State Leadership Conference	March 6-7, 2025

State Leadership Conference Registration Guide

The Renaissance Montgomery Hotel and Spa at the Convention Center and the Montgomery Performing Arts Centre will be the site of the ALAFCCLA State Leadership Conference (SLC). During the conference, Alabama’s finest middle school, high school and post-secondary members will have the opportunity to:

- ◆ Test leadership and career skills in competitive events
- ◆ Compete for the opportunity to advance to the FCCLA National Leadership Conference
- ◆ Earn recognition and attend simulated leadership sessions
- ◆ Run for election to an ALAFCCLA state office and elect state leaders
- ◆ Participate in fun entertainment and activities
- ◆ Meet and network with fellow members, advisers, and industry and community leaders
- ◆ Enjoy fun and engaging general sessions
- ◆ Earn honors and scholarships as one of the best Career and Technical Student Organizations in education

Event Essentials: [Registration \(registermychapter.com\)](http://registermychapter.com)

2025 State Leadership Conference Registration Rates <i>*To register, members and advisers must be affiliated with National FCCLA</i>	Early Bird Rate (non-refundable) October 1, 2024- December 1, 2025	Regular Rate (non-refundable) December 2, 2024- January 15, 2025	Late Rate (non-refundable) January 15, 2025- February 3, 2025
Full Conference Registration for affiliated members, advisers and chaperones.	\$45 per person	\$55 per person	\$65 per person
STAR Event Registration Fee	\$5 per person	\$10 per person	\$15 per person
School Administration/CTE Directors	\$0	\$0	\$0
Judges (no access to sessions)	\$0	\$0	\$0
Opening Session Tickets	\$15	\$20	\$25
Closing Session Tickets	\$15	\$20	\$25

Additional Items available for purchase:

- Conference T-shirt (\$10 + for larger sizes)
- Disney Character Walk (\$5 per person, with profits going to state project)
- Disney Movie Night (\$5 per person includes movie, popcorn and drink with profits going to state project)

Additional Activities (no charge, but must sign up in the registration portal)

- Say Yes to FCS Signing Ceremony (for graduating seniors pursuing a degree in an FCS field)
- Fashion Show (open to members participating in either Fashion Design or Fashion Construction STAR Events)

**There will be no on-site registration
Guest Tickets need to pre-ordered**

2025 State Leadership Conference Housing Information	Rates/Deadlines
<p style="text-align: center;"> RENAISSANCE MONTGOMERY HOTEL & SPA AT THE CONVENTION CENTER MONTGOMERY PERFORMING ARTS CENTRE 201 Tallapoosa Street Montgomery, Alabama 36104 </p>	<p> \$179 per room, per night plus taxes. <i>Hotel rates are subject to applicable state and local taxes (currently 15% + \$2.25) in effect at the time of check-out.</i> <i>For questions concerning hotel rates and taxes, call (334) 481-5000.</i> <i>Conference registration required to reserve hotel rooms.</i> <i>Hotel cut-off date is January 24, 2025, unless rooms sell out prior to this date.</i> </p>
<p style="text-align: center;">Hotel Registration</p>	<p style="text-align: center;"> Room reservation portal will open October 1, 2024, with registration verification </p>

HOTEL PAYMENTS:

Hotel payments should be made directly to the hotel at the time of check-in.

Renaissance Montgomery Hotel & Spa at the Convention Center

- Chapter Advisers will only be able to book and secure hotel rooms at the official conference hotel. These rooms will be available on a first come, first served basis after registration opens. Advisers are responsible for securing their chapter’s accommodation during this event.
- It’s the official policy of Alabama FCCLA that ALL conference attendees staying overnight will stay at the Renaissance Montgomery (assuming space is available).
- It is extremely likely that the room block at the Renaissance Montgomery will fill up quickly. In this case, chapters will secure their own lodging at nearby hotels. Alabama FCCLA has not negotiated a hotel room rate with any property other than the Renaissance Montgomery.

Parking for regular vehicles is available for a fee in the Montgomery Renaissance Hotel deck. We are working with the Montgomery Area Chamber of Commerce Convention & Visitors Bureau and the Montgomery Police Department to assist with bus parking this year. Additional information about bus parking will be emailed to you at a later date.

Tentative SLC Schedule

Schedule subject to change

WEDNESDAY, MARCH 5

4:30 PM—5:30 PM	Early Registration Pick-up
6:00 PM—7:00 PM	Disney Character Walk
8:00 PM—11:00 PM	Chapter Time
11:00 PM	Curfew

THURSDAY, MARCH 6

7:00 AM—5:00 PM	Registration Pick-up
8:00 AM—9:30 AM	Opening Session with Keynote Speaker
10:00 AM—5:00 PM	STAR Events
10:00 AM—12:00 PM	Leadership and Career Development Workshops
12:00 PM— 1:30 PM	Lunch (on your own)
1:00 PM—3:00 PM	Leadership and Career Development Workshops
4:00 PM—5:00 PM	<i>Meet the Candidates</i> (Voting delegates are invited to attend this session to get to know more about each candidate.)
4:00 PM—5:00 PM	Banner Parade Judging
5:00 PM—6:45 PM	Dinner (on your own)
7:00 PM—9:00 PM	General Session with Chapter and Adviser Awards, <i>Say Yes to FCS</i> signing, and <i>Fashion Show</i>
9:00 PM –10:30 PM	<i>Disney Movie Night</i>
11:00 PM	Curfew

FRIDAY, MARCH 7

Morning	Breakfast (on your own) and check out of hotel
8:30 AM — 9:30 AM	STAR Event Showcase
8:30 AM — 9:30 AM	Top Qualifiers Awards Session Orientation
10:00 AM —12:00 PM	Closing Session (Officer Installation and STAR Event Awards)

SLC Dress Code

ALAFCCCLA members and advisers are representing an outstanding student organization and should project the image of a leader. During the conference, members, advisers and guests are expected to remember the following guidelines listed below in relation to their conference attire. Official FCCLA uniform is always encouraged for members during FCCLA events. Members, advisers, chaperones, and guests not in proper attire will not be admitted into event areas including general sessions, STAR Events, exhibits, workshops, special events, etc.

Attendee	Dress Attire
Student: General Sessions, Meetings, Workshops, Exhibits, STAR Events, etc.	<ul style="list-style-type: none"> ◆ FCCLA red blazer with white shirt and black pants, skirts and dresses (should be no more than 3" above the knee) ◆ Dress pants preferred. ● FCCLA Polo with black pants or skirt ● Business professional ● Shoes (black preferred) ● Jeans, t-shirts, athletic wear are NOT acceptable ◆ Exception: Culinary Arts participants are welcome to wear their Chef's Attire during the STAR Events Recognition Session.
Advisers/Chaperones/Guests: General Sessions, Meetings, Workshops, Exhibits, STAR Events, etc.	<ul style="list-style-type: none"> ◆ Business professional (Skirts and dresses should be no more than 3" above the knee)
All Casual: Travel to and from FCCLA functions, recreational tours, Disney character walk, movie night	<ul style="list-style-type: none"> ◆ Mid-thigh or longer shorts/casual slacks ◆ Collared shirt, sweatshirt, t-shirt ◆ Casual footwear ◆ NO flip flops ◆ Nice denim is acceptable

Adviser Tidbits for SLC

On-site Chaperoning

Having your students check in with you at least three times a day is recommended. Let your students know your whereabouts so they can easily do this. Have your students work together to remind each other of the times and locations for their events and activities. When you are busy assisting with an activity, make sure you let your students know where your assignment will be and ask them to write it down in their programs. **VISIBILITY:** drop by and check on your students. Performing a head count at curfew is vital. Be sure to physically see every student at curfew. Ask questions about events and conversations with them so you can see how things are going.

Adviser Assignments, Event Staff, Judges, and Volunteers

The State Leadership Conference and STAR Event Competitions cannot happen without the efforts of teachers, advisers, and volunteers. FCCLA Advisers are expected to assist at the conference table consultants, judges, workshop facilitators, etc. Refer to local school requirements for chaperone numbers and plan accordingly. Additional volunteers are needed to be event judges. This is an excellent opportunity to show off FCCLA to your administrators and advisory board members! Please ask them to participate. When they say yes enter them as judges through the conference registration portal. There is no charge to the chapter for judges. **Each chapter is required to supply at least one judge for each event entered with up to 5 event entries, 2 judges for 6-10 event entries, and 3 judges above 11 event entries.**

Remind students that these people are volunteers. Students should show professionalism and appreciation for all they are doing to benefit our program.

Publicity

Your chapter and ALAFCCLA, in general, welcome positive publicity. Use participation for SLC to generate and promote your organization in a positive manner.

Registration for SLC

- ◆ You will need the following information to register for SLC:
- ◆ Membership dues have been paid to National FCCLA by February 1 for each student attending SLC
- ◆ Chapter members' first and last name
- ◆ Competitive event that each member is competing in
- ◆ Registration step-by-step:
 - Log into registration portal: <https://www.registermychapter.com/fccla/al>
 - Verify Adviser Information
 - Add Adviser(s) who are attending
 - Choose if primary or secondary chapter adviser
 - Choose to volunteer (volunteer options will come up on another screen)
 - Submit
 - Complete adviser information, click volunteer/evaluator and hit next
 - Choose items for yourself only, then hit next and click next

- Volunteer preferences will appear. Mark all that are applicable
 - Review registration information, click finish participant
 - Repeat for all advisers
- Add Members who are attending
 - Click on add student
 - Enter name or search list for affiliated members
 - Select participant type and competition level (even if they are not competing), click continue
 - Add email address, any special needs and if member is willing to volunteer, click next
 - Choose optional items for that student only, click next
 - If competing, select the event the member is competing in. If it is a team eligible event, one of the participants will need to be marked team captain, click next
 - If member is volunteering, the events tab will open for selection. Choose as many as applicable, click next
 - Review participant information and click finish participant
 - Repeat for any other members attending SLC
- Add Chaperones and other adults who are attending
 - Click on other name tab
 - Add name and other required information, click next
 - Please note, if your adult is attending conference sessions they must be registered as a chaperone. If they are only judging, then leaving and not attending sessions, they register as a non-affiliated judge.
 - Administrators are not charged for conference and are welcome to attend and volunteer. CTE Directors, Superintendents, Career Coaches and Counselors may be registered under Administrators.
 - Add any desired items for this person and click next
 - Volunteer request tab will open and complete, click next
 - Review information and click Finish Adding Other
 - Repeat for all adult volunteers and chaperones for your chapter
- View Registration
 - View your registration and check for any incorrect or missing information
 - An invoice is created but your rates are not final until you finish registration
- Finish Registration
 - When finished reviewing go to Finished Registration. This will lock in your rates at that time and create an invoice.
- ◆ If you need to edit your registration, you may log into the portal and make changes until February 15, 2025, at 5:00 PM. After that date/time, no more changes may be made, to include substitutions.
 - **Changing Registration:** To make changes, log into portal and click on the **Registration** button at the left. The list of Registered Individuals will appear.
 - Click the **Edit** link next to the registrant's name and make any changes you need. When you do this, remember to press the **Finished Registration** button to check for problems and to resubmit

the invoice.

- If you need to substitute a member who is unable to attend, click on the substitution request button, then click on the select student dropdown. Affiliated members list will populate, and you can then choose the member to replace registered attendee.
- ◆ **Permission/Participant Form: Code of Conduct**
 - Each student member, parent and adviser should read and sign the student code of conduct form. Advisers should keep this in their possession during State Leadership Conference.
- ◆ **Statement of Assurance**
 - Each adviser needs to read and complete this form and turn it in at the registration desk when registration packet is picked up.
- ◆ **Request for Special Services**
 - If an adviser has a student that needs special accommodations, please complete the Request for Special Services form and return it to the state office, via email to theresa.long@alsde.edu , by February 15, 2025.

Registration Tips

- ◆ Be sure to read this registration guide in detail! Ensure that multiple members of your chapter are familiar with the SLC requirements and procedures!
- ◆ Read the FCCLA Competitive Events Guide 2024-25 edition. Changes and additions have been made to the guide. Please ensure you are using the most up-to-date information when preparing for competitive events.

The STAR Events Guide is available through the FCCLA portal.

- ◆ **Follow-up with the local business office to ensure the invoice(s) will be paid on time. Payments should be received by **March 1, 2025.****
- ◆ **Make registration checks payable to:** Alabama FCCLA. The mailing address is:
AL CTE Leadership Council,
P.O.BOX 1440, Owassa, OK 74055
- ◆ Photocopy all forms and correspondence for your records and bring them to SLC.
- ◆ Carefully review the Alabama FCCLA Dress Code Policy and Code of Conduct standards with your students before you arrive for the SLC.
- ◆ E-mail all questions to theresa.long@alsde.edu.

STAR Events Information

STAR Events (Students Taking Action with Recognition) are competitive events in which members are recognized for proficiency and achievement in chapter and individual projects, leadership skills, and career preparation. STAR Events promote the FCCLA Mission to focus on the multiple roles of family member, wage earner, and community leader and offer individual skill development and application of learning through the following activities:

- Cooperative—teams work to accomplish specific goals.
- Individualized—an individual member works alone to accomplish specific goals.
- Competitive—individual or team performance is measured by an established set of criteria.