**2025-26 COVERED EXPENSES FOR ALABAMA FCCLA**

(See Executive Committee Required Dates form for dates and locations)

**Governor’s Proclamation Signing**

* State Officer and Adviser encouraged to attend
* Officers are to wear FCCLA official dress (Girls need to coordinate skirt or slacks)
* Mileage to and from Montgomery will be reimbursed to Adviser
* Meal expenses will be reimbursed for the Officer and Adviser (receipts required)
* Be prepared with change for metered parking

**Executive Committee Meetings**

* Officer and Adviser must attend
* Officers are to wear official dress or polo and khakis or black pants (coordinate with each other), advisers dress casually.
* Mileage to and from meeting site will be reimbursed to the Adviser
* Meal expenses will be provided or reimbursed for the Officer and the Adviser (receipts required)

**CTE Leadership Summit (Officer Training)**

* Officer must attend
* Advisers may attend but will be responsible for their own expenses
* Officers should pack FCCLA official dress, FCCLA polos, khakis or black pants, and appropriate casual attire
* Mileage to and from the CTE Leadership Summit will be reimbursed to the officer/chaperone
* Hotel and meals will be paid for the Officer
  + Officers will be prepared to room with another officer from either FCCLA or another CTSO.
* The Officers will attend interactive training sessions on leadership, speaking skills, etiquette, and group activities

**National Leadership Conference**

* Officer and Adviser must attend
* Grants will be requested ($1500 per adviser, $1,500 per officer, receipts required) if grants are available
* Officers should pack FCCLA official dress, FCCLA polos, khakis or black pants, and appropriate casual attire

**Academy for Chapter Excellence (ACE)**

* State Officer and Adviser strongly encouraged attend the site closest to school
* There are four one-day sessions throughout the state
* Officers should wear FCCLA official dress
* Mileage will be reimbursed unless traveling with chapter (which is preferred)

**Joint Leadership Development Conference (JLDC)**

* State Officer and Adviser must attend assigned JLDC location (officers will be split between Mobile and Birmingham)
  + Officers may be asked to room with other CTSO officers
* Officers should pack FCCLA official dress, FCCLA polos, khakis or black pants, and appropriate casual attire
* State Officer & Adviser registration, hotel, and meals will be paid or reimbursed by Alabama FCCLA

**Capital Leadership**

* President & 1st Vice President or VP of Advocacy and Sponsorship will attend, *pending funds available*
* Officers should pack FCCLA official dress, FCCLA polos, khakis or black pants, and appropriate casual attire
* Registration, airfare and meals will be covered by AL FCCLA through reimbursement
* Hotel Reservations will be made and paid for by AL FCCLA.
* Other officers may attend at their own expense.

**Fall Leadership Institute**

* President and 1st Vice President reimbursement up to $1500 for registration, lodging, airfare and meals, *pending funds available.*
* Other officers: reimbursement up to $500 for registration, lodging, airfare and meals, *pending funds available*
* Dress prescribed by National FCCLA TBD

**FCCLA State Leadership Conference (SLC)**

* State Officer and Adviser must attend
* Officers should pack FCCLA official dress, FCCLA polos, khakis or black pants, and appropriate casual attire
* Registration, hotel, and meals will be provided or reimbursed by Alabama FCCLA for Officers
  + Officers will be asked to room with other FCCLA Officers\*
* First day consists of unloading supplies, preparing registration packets, conference center set up and rehearsals

**Approved Chapter Visits**

* Mileage and meals (if visit and travel is over 4 hours).
* FCCLA Official Dress

\*At SLC, if the officer is the only one of gender, officer may be asked to room with chapter and partial reimbursement of room may be offered to chapter.