# **FCCLA STATE OFFICER CANDIDATE APPLICATION**

**AND CODE OF ETHICS**

(Revised November 1, 2024)

**Directions:**  
Complete the application (please type). Make two copies.

* Email one copy (pages 1-3, and signature pages), along with a digital photo, to Theresa Long at [theresa.long@alsde.edu](mailto:theresa.long@alsde.edu).
* Retain the second copy for your local chapter files.

Only pages 2-3 of this document (Officer Candidate Qualifications) will be distributed at the Alabama Family, Careers, and Community Leaders of America (ALAFCCLA) State Leadership Conference for the assessment of State Officer candidates. Please ensure all spelling and grammar are correct. Do not add additional pages to the application. The completed application must be emailed to Theresa Long by 5:00 pm on January 15, 2025.

**Please note: Candidates must currently be enrolled in Grades 9, 10, or 11 when running for office.**

## Candidate Information

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name | |  | | | | Age |  | DOB |  | |
| Current Grade level | |  | Cumulative G.P.A. (on 4.0 scale) | |  |  | E-mail |  | | |
| Home Mailing Address | |  | | | | | | | | |
| City | |  | | ZIP |  | | Cell Phone |  | | |
| Parent/Guardian | |  | | | | | Home/Work or Cell Phone | |  | |
| Mailing Address (if different from above) | | |  | | | | | | | |
| City |  | |  | ZIP |  | | Work Phone | |  | |
| Facebook Username | |  | | | Instagram Handle | |  | | | |
| Twitter Handle | |  | | | Snapchat Username | |  | | | |
| TikTok Username | |  | | |  |  |  |  |  |  |

## Candidate’s School

|  |  |  |  |
| --- | --- | --- | --- |
| Name of School |  | | |
| Mailing Address |  | City/ZIP |  |
| School Phone |  | County |  |
| School Fax |  | Department Phone |  |
| Superintendent |  | | |
| Principal |  | | |
| CTE Admin. ­ |  | | |

## Chapter Adviser

|  |  |
| --- | --- |
| Name |  |
| Home Mailing Address |  |
| City/ZIP |  |
| Home Phone Number |  |
| E-mail Address |  |

**OFFICER CANDIDATE QUALIFICATIONS**

**\* Use space provided. Do not add extra pages.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Candidate’s Name** |  | **Chapter Number** |  |
| **School Name** |  | | |
| **Current Grade Level** |  | **Years in FCS Classes** |  |
| **Cumulative GPA (on 4.0 scale)** |  | **Years in FCCLA** |  |

### FCCLA Projects and Meetings

|  |  |
| --- | --- |
| **Power of One Units** | **List Date(s) Completed** |
| A Better You |  |
| Family Ties |  |
| Take the Lead |  |
| Working on Working |  |
| Speak Out for FCCLA |  |
| **STAR Events** | **List Event(s) Entered and Date:** |
| **Local FCCLA Offices** | **List Office(s) Held and Date:** |
| **Joint Leadership Development Conference** | **List Date(s) of Attendance:** |
| **State FCCLA Conference** | **List Date(s) of Attendance:** |
| **FCCLA Cluster Meeting and/or National Fall Conference** | **List Date(s) of Attendance:** |
| **FCCLA National Leadership Conference** | **List Date(s) of Attendance:** |
| **Other FCCLA Activities** | **List Activity and Date(s):** |

**School Leadership Experiences and Honors:**

|  |
| --- |
| **(List Academic School Year (i.e., 2022-23, 2023-24)** |
|  |
|  |
|  |

**Community Leadership Experiences and Honors:**

**(List by Academic School Year (i.e., 2022-23, 2023-24)**

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| --- |
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**If elected as an FCCLA State Officer, what goals would you like to accomplish?**

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| --- |
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**PROCEDURES AND POLICIES**

**FOR THE NOMINATION AND ELECTION OF**

**STATE FCCLA OFFICERS**

#### **Nominations of State Officers**

**Each Alabama FCCLA chapter may submit one state officer candidate application.** All state officer nominations shall be made on the official application form provided by the state office and returned to the state office by the deadline date of **January 15.** Once elected, a state officer is not eligible to run for any state office a second time; however, the student can run for a national office with the approval of the state adviser.

**Election of State Officers**

The officers shall be elected by ballot at a time designated by the state association. All officers shall be elected from the state at-large by voting delegates and interview process. The six candidates receiving the highest number of votes shall be elected to serve as state officers for one year. The newly elected council will be introduced at the state leadership conference.

**Assignment to State Offices**

Offices will be assigned based on a combined score from popular vote and interview. The offices to be assigned shall be **President, First Vice President** who will serve as Secretary, **Vice President of STAR Events**, **Vice President of Programs, Vice President of Membership, and Vice President of Community Service.** Duties include:

* The **President** shall preside over all business meetings of the organization and the State Executive Council; appoint, after consultation with the state adviser, the chairperson and members of all State Executive Council committees.
* The **First Vice President** shall assume responsibility in the absence of the president and shall keep the minutes of the state executive council.
* The Vice President of STAR Events shall provide leadership in planning and implementing the organization’s STAR Events programs. (There is a proposed bylaw change to VP of Competitive Events.)
* The Vice President of Programs shall provide leadership in planning and implementing programs for the individual development and recognition of the organization’s members. (There is a proposed bylaw change to VP of Advocacy and Sponsorship.)
* The Vice President of Membership shall provide leadership in planning and implementing programs for membership promotions and development.
* The Vice President of Community Service shall provide leadership in planning and implementing the organization’s community service programs.

**QUALIFICATIONS OF STATE OFFICER CANDIDATES**

**The Candidate for A State Office**

* Has completed at least one course from one of the Family and Consumer Sciences clusters and has completed at least one year of active involvement in a local FCCLA chapter.
* Is a member of an affiliated chapter with name appearing on the “FCCLA Affiliation Form” in the National FCCLA Portal.
* Has held an office in either the local chapter or a class section.
* Is above average, scholastically (must maintain at least an over-all “B” average).
* Can interact with others about the FCCLA organization, its goals, purposes and projects.
* Is keenly interested in FCCLA and willing to give the office precedence over meetings and activities of other organizations.
* Possesses the following leadership qualities:
* Can preside at meetings.
* Has knowledge of parliamentary procedure.
* Is willing to accept constructive critique from adviser(s) and seek guidance from others.
* Works well with people.
* Expresses ideas clearly.
* Uses time wisely and meets obligations promptly.
* Has self-confidence and poise.
* Ability to challenge others to accept responsibilities.
* Accept other’s viewpoints.
* Will devote the time and effort required locally and at the state level for the fulfillment of the responsibilities of the office:
* Will attend and participate in all meetings of the State FCCLA Executive Council and other meetings of FCCLA.
* Will make visits and speeches for FCCLA chapter meetings, civic meetings, and other occasions upon request.

**RESPONSIBILITIES OF AN ADVISER TO A STATE OFFICER**

**The Adviser will:**

* Help the state officer understand the responsibilities of the office held and provide guidance in assuming them.
* Assist the state officer in preparing and utilizing their FCCLA resource materials.
* Be familiar with the state and national organizations.
* Help the state officer carry out the “Officer’s Program of Work.”
* Inform the local chapter, school, parents, and the community about activities of the state officer.
* Assist the state officer in evaluating personal growth.
* Attend meetings and assignments as designated by the state adviser
* Discuss with administrators:
  + Officer’s responsibilities
  + Expenses to be shared by chapter and state association; and
  + Adviser’s responsibilities to a state officer.
  + Provide transportation for the state officer to designated meetings and chapter visits when officer is not able to drive themselves.
  + Ensure that expenses can be paid for officer until reimbursement can be processed on official forms.
  + Accept assignments made by the state adviser that are directly related to the state officer’s office.
  + Ensure that the State Officer abides by the “State Officer Code of Ethics.”

**STATE ALABMA FCCLA OFFICER EXPENSES**

The Alabama FCCLA Association will pay most of the officer’s expense necessary in carrying out designated responsibilities as follows:

**Expenses To Be Paid By The State Association**

Rooms, meals (up to $40.00 per day, based on per meal per diem) and travel (only one round-trip from home base to official meeting place and return may be charged) for an officer for:

* **Executive Council Meetings**
* **Officers’ Workshops**
* **State FCCLA Meetings**
* **Other expenses notated in the covered expensed document available on the Alabama FCCLA website**

**Expenses To Be Paid By The Officer and/or Chapter**

* Expenses for personal spending at meetings
* Tours during the National Leadership Conference, unless scheduled and provided by state adviser
* State Officer’s uniform(Jacket, Skirt/Pants, Blouse/Shirt, Tie/Scarf, Shoes)
* Hose or socks to be worn as a part of the official uniform
* Travel expenses not paid by the State Association (more than one round-trip to meetings listed to be paid by State Association, round trip to airport for National Leadership Conference, etc.)
* Expenses for meals costing more than $40.00 per day
* Expenses for substitute teachers incurred related to officer duties

**ELECTION PROCEDURES**

1. State Officers will be elected at the Alabama FCCLA Student Leadership Conference.
2. “Qualifications of Officer Candidates” will be in the chapter registration packets for the Alabama FCCLA Student Leadership Conference.
3. The formula for determining the voting strength of the chapter will be one vote for each 40 affiliated members or a fraction thereof according to the paid membership for the current year. Middle Schools and High Schools under the Unlimited Affiliation Packages will receive one vote for the first 50 and one vote per additional 50 members or majority thereof (more than ½). Schools participating in the Urban School District Program will receive one vote per chapter.
4. The number of votes per voting delegate shall be adjusted so each chapter will be allowed its full voting strength.
5. The six candidates receiving the highest combined score from popular vote and interview panel will be elected.
6. Officer candidates will be required to come for a **mandatory** practice/orientation, campaign speech practice and officer interview session on March 5, 2025, at the Montgomery Renaissance.
7. Candidates will be disqualified if the **mandatory** practice/orientation, campaign speech and interview session is not attended. (The Alabama FCCLA State Adviser can allow a candidate to run for office who has missed the practice because of **extenuating circumstances**. However, if the interview session is missed, the candidate will be disqualified regardless of circumstances.)

**CAMPAIGN POLICIES**

1. Information about officer candidates will be placed in chapter registration packets at the State FCCLA Leadership Conference. Information included is based on information sent from the local chapter. Candidates shall not send to chapters any campaign cards, letters and/or any other materials announcing their candidacy and stating their qualifications.
2. Candidates may send articles and/or pictures to newspapers.
3. Each candidate shall be allowed up to three minutes to present a campaign speech. Timekeeper will call time. Candidates will not be permitted to use props (i.e., note cards) or costumes in the presentation. Only the candidate will be permitted to participate. **Musical expression in the campaign speech is not permissible. (No singing or humming, etc.)**
4. Candidates will give speech live to members and delegates during the opening session of SLC.

**STATE OFFICER CODE OF ETHICS**

**Professional Image and Official Dress**

* Being a state officer is a major responsibility that requires firm commitment and cooperation. **State Officers are expected to represent themselves in an exemplary manner in appearance and behavior at public events, school, and on social media**.
* State Officers are expected to purchase and wear the official uniform when making public appearances on behalf of Alabama FCCLA, unless otherwise requested or approved by State Staff.
* In a less formal occasion, State Officers may be asked to wear an FCCLA polo shirt or collared shirt with khaki or black dress pants.
* Any time a State Officer is representing the Alabama FCCLA at school, all tattoos must be covered. No piercings beyond the single pierced ear should have jewelry attached.
* Evening gown guidelines: Straps must be at least one inch wide; may not be cut lower in front than the top of the armpit or lower in the back than the waistline; a bra must be worn, and undergarments must not show; slits and/or skirt length must not be more than two inches above the knee. All gowns must be preapproved prior to event by State Adviser.

**Removal From Office**

**State officers may be removed from office for one of the following:**

* Violations of the Code of Conduct for specific meetings and conferences
* Lacks sufficient preparation and readiness for meetings
* Not fulfilling officer duties and responsibilities
* Excessive absences from scheduled activities
* Violation of the School Handbook
* Violation of Professional Image and Dress Code Policies

**The removal process will include the following steps:**

1. Filing of a complaint: A state officer, chapter adviser or Education Program Specialist must file a written complaint with the Alabama FCCLA State Adviser.
2. Notification and Inquiry: The State Officer involved will be notified that an inquiry is being conducted regarding a complaint.
3. Probation: If the infraction is of a correctable nature, the State Officer will be given appropriate training and a timetable to improve their performance.
4. Removal: If the infraction is of a serious nature or not correctable, then the FCCLA State Adviser will recommend that the Officer be removed immediately. The officer must submit the Alabama FCCLA State Officer name badge.

**Responsibility Commitment of the State Officer Candidate**

If elected to represent a State Officer position, I agree:

* To be dedicated and committed to the Family and Consumer Sciences program of Career and Technical Education and the Alabama FCCLA.
* To maintain at least an over-all “B” average during each grading period.
* To conduct myself in a manner that commands respect without any display of superiority.
* To behave in a courteous and respectful manner, refraining from language and actions that might bring discredit upon the Alabama FCCLA.
* To forego all alcohol, tobacco, and illegal substances at all times during my year of service.
* To avoid places and actions that in any way could raise questions as to my moral character or conduct.
* To resign my office if there are any changes in marital or parenthood status.
* To follow the Alabama FCCLA Executive Council rules, guidelines, and responsibilities.
* **To attend the following meetings including but not limited to:** 
  + - **Monthly SEC meetings (dates TBD at first SEC meeting)**
    - **Joint Leadership Training with Florida and Georgia State Officers (April 25-27, 2025, Covington, GA)**
    - **CTSO Leadership Summit (June 9-12, 2025, Opelika)**
    - **Alabama FCCLA Executive Council Meeting (TBD, June, Opelika)**
    - **FCCLA National Leadership Conference (July 5-9, 2025, Orlando)**
    - **DISCOVER Bootcamp (Sept. 2025, TBA)**
    - **Academy for Chapter Excellence (TBA September 2025)**
    - **Joint Leadership Development Conference (select dates October 6-9, 2025)**
    - **Capitol Leadership (Pres. And 1st VP or VP of Advocacy, November 2025 TBA)**
    - **Winter Executive Council Meeting (December 1, 2025)**
    - **Alabama FCCLA State Leadership Conference and State STAR Events (March 4-6, 2026)**
* **Optional Leadership Trainings**
  + - **FCCLA Fall Leadership Institute (TBA)**
    - **CTE Month Proclamation and Exec. Committee Meeting (TBA, February 2026)**
* To cooperate with my school, adviser, chapter, and state association throughout the year.
* To attend all required activities and perform all assigned officer responsibilities.
* To keep local and state advisers informed of all activities.
* To check e-mail from the State Adviser on a weekly basis.
* To complete and email monthly officer report to State Adviser
* To devote the necessary time and effort to the work and travel requirements of a state officer.
* To resign my office if absent from any of the required state officer activities.
* To accept responsibility to pay for expenses not covered by Alabama FCCLA.
* To regularly and on time, write all letters, thank you notes, reports, and other correspondence, which are necessary and desirable.
* To travel to and from the FCCLA National Leadership Conference with chapter adviser or designee.
* To travel to activities associated with my office on my own or with my local adviser or parent.
* Not to allow the opposite gender in my sleeping room at any time.
* To uphold the FCCLA image. Any action detrimental to the Professional Image will not be tolerated and may result in disciplinary action up to and including dismissal from the organization.
* To adhere to the professional Image and Dress Code Policy.

**Responsibility Commitment of the Parents**

I will support this officer if he/she is elected in the following ways:

* Agree to provide adequate health/medical insurance coverage, as well as any other insurance, which I deem appropriate and necessary for the officer.
* Release, discharge, and agree to hold harmless Alabama FCCLA, its agents, and employees, including, but not limited to the State Family and Consumer Sciences Staff, from all claims, damages, demands, actions, judgments, and executions which the undersigned ever had or now have or may have or which the undersigned’s heirs, executors, administrators, or assigned may have or claim to have against the Alabama Association of FCCLA, its successors, or assigns for personal injuries, known or unknown, illness or death, and injuries to personal property caused by or arising from FCCLA activities.
* Agree to cooperate fully to make it possible for my son and/or daughter to attend all state leadership team related functions.
* Understand the state officer is expected to travel to and from the FCCLA National Leadership Conference with the chapter adviser or designee.
* Recognize that the state officer may travel alone or with state adviser, local adviser, or parent to designated Alabama FCCLA activities.
* Ensure that the state officer will adhere to the Alabama FCCLA Code of Ethics and school Handbook while attending FCCLA activities.

**Responsibility Commitment of the Local Adviser**

I will support the officer in the following ways:

* Serve as adviser to the officer and will serve as a member of the State FCCLA Executive Council.
* Complete all tasks assigned to me by the State Adviser.
* **To attend the following meetings including but not limited to:** 
  + **Monthly Executive Committee meetings (dates TBD at first SEC meeting)**
  + **Joint Leadership Training with Florida and Georgia State Officers (April 25-27, 2025, Covington, GA)**
  + **Alabama FCCLA Executive Council Meeting (TBD, June, Opelika)**
  + **FCCLA National Leadership Conference (July 5-9, 2025, Orlando)**
  + **DISCOVER Bootcamp (September 2025, TBA)**
  + **Academy for Chapter Excellence (September 2025, TBA)**
  + **Joint Leadership Development Conference (select dates October 6-9, 2025)**
  + **Winter Executive Council Meeting (December 1, 2025)**
  + **CTE Month Proclamation and EC Meeting (TBA, February 2026, optional)**
  + **Alabama FCCLA State Leadership Conference and State STAR Events (March 4-6, 2026)**
* **Optional Leadership Trainings**
  + **FCCLA Fall Leadership Institute (TBA),**
  + **CTE Month Proclamation and EC Meeting (TBA, February 2026)**
* Assist the state officer with their roles and responsibilities, which may include chaperoning state officers, assisting with conference registration, presenting sessions, assisting at competition, etc.
* Monitor officer’s academic program and serve as liaison to school officials keeping school administration informed of officer activities.
* Review all speeches, workshop presentations, etc., for which state officer is responsible. Ensure that state officer is well prepared before attending meetings, workshops, or conferences, including memorization of assigned parts.
* Assist in securing funds for financial obligations not covered by the Alabama Association of FCCLA for any expenses incurred by the state officer.
* Agree not to house male and female students together. Male students may not be housed with a female adviser unless they are blood relatives**.**
* Should my employment status change, the local administrator will assign someone to serve as the local adviser for the state officer.
* Acknowledge that the enforcement of the Code of Conduct is the responsibility of the advisor/school representative. The advisor/school representative will be calling the school administrator for direction. For any violation, the parents will be contacted, and students may be sent home at their own expense.
* Acknowledge that the enforcement of the State Officer code of Ethics and School handbook is the responsibility of the Local FCCLA Adviser. **If a violation occurs, the local adviser will call the School Administrator for direction. Parents will be contacted, and students may be sent home at their own expense.**

**Responsibility Commitment of the School Principal**

I will support the Alabama FCCLA State Officer and his/her Adviser in the following ways, if elected:

* Support the adviser’s role throughout the year and approve his/her attendance at required events.
* Enable the officer to attend events required of a state officer.
* Assist in securing funds for financial obligations not covered by the Alabama Association of FCCLA for any expenses incurred by the state officer.
* Assign someone to serve as the local adviser for the state officer should this person’s employment status change.
* Acknowledge that the adviser to the officer will serve as a member of the Alabama FCCLA Executive Council.
* Provide direction to the adviser if a major infraction occurs for any violation of the Alabama FCCLA Code of Ethics or the State Officer’s school handbook.

**SIGNATURES**

Being a State Officer is a responsibility that requires firm commitment and cooperation. State Officers are expected to:

* Communicate regularly and respond promptly to all inquiries for information
* Check E-mail weekly
* Submit Officer Reports to the State Adviser
* Make school visits to local Alabama FCCLA chapters to discuss FCCLA and encourage further participation in state and national programs
* Attend all Executive Council meetings
* Work to recruit new chapters and new members
* Assist with expenses not paid by the state association or local chapter necessary to carry out the duties of the office
* Support chapter advisers in their efforts to implement FCCLA
* Abide by the policies set forth for behavior and attendance as stated in the State Officer Code of Ethics and my school handbook

The undersigned certify that the above candidate for Alabama FCCLA State Office has been recommended by his/her chapter, is qualified for the position, has approval to hold the position if selected, and understands the expectations of a State Officer.

|  |  |  |  |
| --- | --- | --- | --- |
| Candidate |  | Date |  |
| Chapter Adviser |  | Date |  |
| Parent/Guardian |  | Date |  |
| School Principal |  | Date |  |

**Return the following to: Theresa Long, Alabama FCCLA State Adviser**

**ALSDE-Career and Technical Education and Workforce Development**

**P. O. Box 302101**

**Montgomery, Alabama 36130-2101**

|  |  |  |
| --- | --- | --- |
| ✓ |  | Officer Nomination Form (pages 1-3 and signature page) |
| ✓ |  | Digital wallet-size photo (submitted electronically for use at the FCCLA SLC) |
| ✓ |  | Copy of current FCCLA Chapter Affiliation Form |
| ✓ |  | Copy of current FCCLA Member Roster |
| ✓ |  | Photo Release Form |
| ✓ |  | Parental Consent Form |
| ✓ |  | Social Media Code of Conduct |
| ✓ |  | Copy of Insurance Card |
| ✓ |  | Emergency Medical Assistance Permission Form |

**Must be emailed no later than January 15 at 5pm.**

**PARENTAL CONSENT FORM**

**ALABAMA FCCLA EXECUTIVE COUNCIL**

      and his/her parent(s) or guardian(s) agree to release the Alabama Association of Family, Career and Community Leaders of America, its officers, advisers, advisory council members, employees, or agents from any and all liability resulting from any occurrence during the traveling to and from all Alabama Association of Family, Career and Community Leaders of America, (ALAFCCLA) Executive Council business. This includes ALAFCCLA Executive Council Meetings, ALAFCCLA Student Leadership Conference, FCCLA National Leadership Conference, officer visits to local chapters, official business, and industry for ALAFCCLA fundraising, and by participating as a state officer in all activities associated with the ALAFCCLA Executive Council Meetings and business.

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Parent/Guardian Signature Date

**EMERGENCY MEDICAL ASSISTANCE PERMISSION FORM**

I give my permission for       to receive emergency medical assistance while traveling to and from and while attending ALAFCCLA Executive Council Meetings, officer visits to local chapters, official business and industry for ALAFCCLA fundraising, ALAFCCLA Student Leadership Conference, FCCLA National Leadership Conference, and while participating as a state officer in all activities associated with the ALAFCCLA Executive Council Meetings and business.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature Date

Does your child have any allergies to medication or food? Circle one: Yes No

IF so, please list allergies:

Is there any health history that may assist the person in charge if the student should become ill?

Student’s Physician:

Address:       Telephone #:

Insurance Company:

**\*\*\*Please email a copy of proof of insurance for student with copy of this signed document.**

**PHOTO RELEASE FORM**

**CONSENT AND RELEASE-MINOR**

(Student’s Name)

I hereby grant consent, authority, and permission to

Alabama Association of Family, Career and Community Leaders of America, (ALAFCCLA) and the Alabama State Department of Education, and to those acting with the authority of that organization, to use, reuse, publish, republish, the name, statements or comments, likeness, picture, photographic image, or videotape or electronic image, or videotape or electronic image of the minor (under the age of 19 years) below, in whole or in part, or composite or distorted, without restriction as to changes or alterations, without prior approval, in conjunction with original or reproductions in color or otherwise, in printed or electronic form, made though any medium or media, for illustration, promotion, advertising, trade, or any other purpose whatsoever.

I understand and agree that I will not receive any compensation for the use consented to herein. I hereby release and discharge all persons acting under the consent granted above from all liability, cause of action or claim civil or criminal, by virtue of any distorted or use, intentional or otherwise, that may occur or produced in the taking or subsequent processing or publication of my name, statements, comments, or the images covered herein.

I hereby warrant that I am of legal age and have the right to contract, consent, or grant release for the minor in the above regard. I also warrant that I have read the above consent and release, prior to its execution, and that I am fully familiar with the contents thereof. This consent and release shall be binding upon me, my heirs, legal representatives, and assigns.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Witness Parent/Guardian/Custodian

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Date Signature

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Minor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

**Alabama FCCLA Executive Council**

***Social Media Code of Conduct***

I,      , agree to follow all the guidelines of Family, Career and Community Leaders of America (FCCLA) regarding social media use. This includes, but is not limited to, Facebook, Twitter, Pinterest, Instagram, and Snapchat. As a member of the Alabama FCCLA Executive Council, I agree to the following:

* I will not post any content on my social media pages that reveals myself or anyone else participating in any illegal activity or other questionable activities.
* I will not post anything that shows any political or religious beliefs which may alienate individual members or misrepresent the views of FCCLA.
* I will not post any pictures or statuses that reveal public displays of affection (PDA).
* I will not post any content with vulgar language.

In addition, state officers will abide by the following guidelines:

* My posts on any social media site will reflect that of a real‐life teenager but also that of an FCCLA officer. This will include:
* Using proper grammar in every post,
* Embodying the leader lifestyle in everything – living it and posting it,
* Showing modesty (no pictures with swimsuits, short skirts/shorts, cleavage, etc.).
* I will promote FCCLA and build excitement for members through my social media pages

whenever it is asked of me.

* I will support the other national officers on social media regarding FCCLA and

personal activities.

* I will keep the other Alabama FCCLA State Executive Council members accountable for their actions

on social media by use of private messaging and in connection with state staff. When others ask for removal of a certain post, I will respect that opinion and take down the post.

* I will always be respectful on social media.

If I am found in violation of any of these areas, Alabama state staff will decide upon a consequence that fits the transgression including dismissal.

Signature of Officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Adviser: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Parent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Administrator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_